

DeKalb County Board of Ethics

Thursday, November 12, 2015

6:30 p.m.

Conference Room A, Clark Harrison Building

Minutes

Members Present:

Clara Black DeLay, Chair
Edwinett Murphy, Secretary
Susan Neugent
Nicole Forman
Christopher Bruce
Thelma Grier

Members Absent:

Board Affiliates Present:

Gene Chapman, Board Counsel
Jennifer Johnson, Administrative Assistant

Attendees who signed the attendance sheet:

T. Phillips
Andrew Cauthen
Mike Cooper
Shaheen Williams
Stephen M. Binney
Joy Williams
Tess Swipes
Vivian Moore

I. Call to order

Clara DeLay, Chair, called the meeting to order at 6:37 p.m.

II. Welcome

Clara DeLay welcomed attendees.

III. Adoption of the Agenda

The agenda was reviewed. Item VI.A. Final hearing for Commissioner Sutton was removed, Item VIII.A. Election of Officers was removed, and Item VIII.A. Executive Session was added. Thelma Grier added Item V.A. Discussion of Status of An Annual Audit. Edwinett Murphy made a motion

to adopt agenda with modifications. Thelma Grier seconded the motion. The motion passed unanimously with a vote of 6-0.

IV. Review and Approve Meeting Minutes from September 22, 2015

The Minutes from the Board's meeting on September 22, 2015 were reviewed. The members requested several changes. Susan Neugent made a motion to approve the minutes with the changes and Christopher Bruce seconded the motion. The motion passed with a vote of 5-0-1. Edwinett Murphy abstained.

V. Report – Financial Report

The Board reviewed the financial recap and the Office of Budget and Management's financial report reflecting the Board's expenditures in 2015 to date. The members noted that they needed more detail in the report to understand the entries. The Board directed Counsel to ask Jay Vinicki to attend the next meeting to explain the report. Thelma Grier moved to defer approval of the report until a process is established as to how finances will be handled and Nicole Forman seconded the motion. The motion passed with a vote of 4-0-2. Susan Neugent and Clara Black DeLay abstained.

Thelma Grier asked about the status of the annual audit the Board discussed at its last meeting. Clara DeLay stated that only one person had submitted a suggestion regarding a firm to perform the audit. She followed up with the firm and it is waiting to receive financial records to review. Susan Neugent suggested that the Board should define the scope of the audit. Thelma Grier suggested a basic financial audit which would review receipts, expenses, documentation supporting the expenses, and a report which will identify and make recommendations for proper procedures to establish the Board's process. Susan Neugent made a motion to adopt Thelma's suggestion as the scope for the annual audit. Edwinett Murphy seconded the motion. The Board voted 6-0 in favor of the motion.

VI. Unfinished Business

A. 1. Status reports

Clara DeLay announced that the pending complaints are being investigated. The Board discussed how to address the pending complaints against respondents who have either resigned or been terminated after the time the complaint was filed against them. Clara DeLay stated that she thought the Board should dismiss the complaints. Susan Neugent, Nicole Forman, Thelma Grier, and Christopher Bruce stated their opinion that the Board should give notice to the complainants that the Board would reconsider the issue of jurisdiction at its next meeting.

VII. New business

The Board noted that it had no new complaints or requests for advisory opinions.

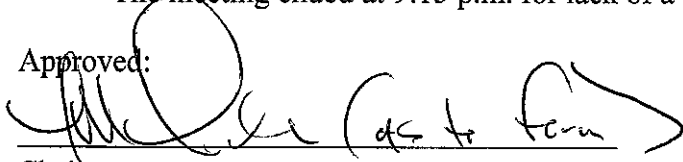
VIII. Board governance

Executive session. Christopher Bruce made a motion to enter Executive Session and Susan Neugent seconded the motion. The motion passed with a vote of 6-0. Executive Session ended at 9:15 p.m. for lack of a quorum.

IX. Adjournment

The meeting ended at 9:15 p.m. for lack of a quorum.

Approved:


Chair

11/6/16
Date