

**DEKALB COUNTY BOARD OF ETHICS
ETHICS COMPLAINT**

The Board of Ethics has jurisdiction over the Section 22A of HB597. The Ethics Office is required to send written notice to the subject of any ethics complaint. The Ethics Office shall dismiss complaints over which it has no jurisdiction.

PART ONE: PERSON VIOLATING THE CODE OF ETHICS.

State the name, address, telephone number, and email address of the person who you believe has violated the Code of Ethics.

Name: _____
County position or title: _____
Department or agency: _____
Work address: _____
City: _____ State: _____ Zip: _____
E-mail address: _____ Telephone: _____

PART TWO: SPECIFIC LAW VIOLATED.

State the specific section or sections of the Code of Ethics that you believe was violated.

PART THREE: STATEMENT OF FACTS.

Describe the facts on which this complaint is based, including relevant dates, places, and actions.

PART FOUR: WITNESS INFORMATION.

State the names, addresses, telephone numbers, and email addresses of persons with firsthand knowledge of the facts alleged or other information that could help.

PART FIVE: SUPPORTING DOCUMENTS.

List any records or documents that would assist the Board of Ethics in its investigation. Please mail or deliver to the Ethics Office any documentary evidence that supports the facts.

PART SIX: PERSON MAKING THE COMPLAINT

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail address: _____ Telephone: _____

I agree to receive service of any notice via the email address set forth above. Yes _____ No _____

I declare under penalty of perjury and false swearing that I have reviewed the information given in this complaint and, to the best of my knowledge, it is a true, accurate, and complete statement.

Signature _____ Date _____

Received by: _____ Date: _____

Completion of this form by a Complainant is not proof of any allegation made. The Board will determine whether a violation of the DeKalb Ethics Code exists upon investigation and full hearing of the complaint.

Complaints should be mailed to:

Ethics Officer
DeKalb County Board of Ethics
c/o Clerk of the Governing Authority
1300 Commerce Drive
Decatur, Georgia 30030

5/27/2016